



ICONMODERN

Job: Woodshop Production Manager

Job Type: Full-time

Experience: Minimum 3+ years of experience as a woodworker and production manager in a commercial millwork and/or custom furniture operation.

Location: Chicago, IL (Fulton Market)

Overview:

The Wood Production Manager assist Icon Modern Ownership and the Wood Shop Operations Manager in developing our new woodshop and leading production in West Loop, Chicago. This is an important position in our effort to expand wood fabrication capacity and capabilities. We are looking for a creative thinker who doesn't mind sharing their ideas and implementing new strategies to benefit the business.

We aim to be a fun and progressive operation with a focus on sustainability. Collaboration, communication and teamwork are the backbone to our success. We make interesting and unique items, no two days are the same and we thrive in a rapidly evolving market.

The ideal Production Manager candidate will have experience working as a woodworker and production lead/ manager in a commercial millwork and/or custom furniture shop. Experience with a diverse array of project types is encouraged.

The Production Manager will have considerable influence in the continued development of the new Icon Modern Woodshop. Insight into industry technology + equipment to enhance production and efficiency is welcomed. Leadership experience to effectively train, mentor and manage woodshop team members + production is necessary.

This is a unique opportunity to influence the ideal shop buildout and team which you will be leading. The Production Manager will work closely with the Woodshop Operations Manager as well as Icon Modern's Project Managers & Owners.

Responsibilities:

- Advise and help direct the new Icon Modern woodshop design + build-out. To include involvement with the selection of additional shop equipment, layout and leading setup with other Icon Modern team members.
- Involvement with ongoing interviews and selection of new Icon Modern Woodshop employees to meet production demands.
- Lead fabrication of projects assigned to the Icon Modern Wood Shop.
- Lead the ongoing maintenance and operation of woodshop equipment.

- Interpret shop drawings produced by Icon Modern Design & Project Management team. Understand design drawings to fabricate custom millwork and furniture projects.
- Maintain necessary tracking for production efficiency.
- Coordinate with Icon Modern team members for schedule of logistics, palletizing and shipping of projects.
- Schedule daily Woodshop staff duties and oversee the preparation and production of materials to meet daily / weekly deadlines. Conducts weekly production meetings and provides status information for each job in progress.
- Be well versed in overall manufacturing and production techniques for fabricating with Hardwood, Veneers and Laminates as well as water based, low VOC finishes.
- Ensure and oversee that proper safety practices and procedures are enforced on the Woodshop floor. Including maintaining work areas and a clean shop environment. To include proper disposal of hazardous/ toxic liquids and materials. Maintain a healthy, clean and safe work environment for the Woodshop.
- Work hand and hand with Woodshop Operations Manager to discuss needs, goals, production schedules and estimates of new projects.
- Coordinate with Woodshop Operations Manager to determine fabrication / production strategies and hours required for each project. To include material and labor calculations of new jobs.
- Oversee quality control process for all products produced. Ensure that the shop operates according to company requirements and promptly addresses any issues.
- Responsible for carpentry shop productivity and job completion within estimated hours; and ensures each employee performs at the level required for his or her position.
- Keep current on new techniques, procedures and materials in the Woodshop. Train staff on fabrication techniques to ensure consistent, quality driven results.
- Identify issues and opportunities for improvement & cost savings; recommend and implement actions to address.

Required Qualifications:

Education: High school diploma or GED, supplemented by completion of a Union, private (in-house), military, or trade school apprenticeship program that includes theory and on-the-job work.

Work Experience: A minimum of 3+ years of experience as a woodworker and production lead / manager in a commercial millwork and or custom furniture operation.

Physical Ability: Must be able to perform physical activities such as, but not limited to, lifting equipment (up to 50 lbs. unassisted), bending, standing and walking for up to 8 hours. Must be able to safely use manual tools and power equipment common in the construction trades. Must be able to handle hazardous materials safely.

Benefits:

Competitive salary, excellent health/dental/vision insurance, company match 401k plan and paid time off. Icon Modern is a small but vibrant employer who values a diverse, friendly workplace.

To apply:

Send resume to Jake Gazlay at jake@iconmodern.com. No phone calls please.